

**ERIE COUNTY COMMISSIONERS**

**REGULAR SESSION**

**THURSDAY, OCTOBER 17, 2024**

**ALL PRESENT**

---

President Shenigo called the meeting to order at 9:30 a.m. at the Services Center and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board approves the September 19, 2024 Erie County Commission Meeting Minutes; Roll Call: All Aye

**County Administrator Hank Solowiej re Various Issues.**

Sales Tax - County Administrator Hank Solowiej stated that October collections, for July sales, totaled \$2.31 million, compared to \$2.36 million last year at this time. Erie County budgeted \$21 million this year, and even though this month is lightly lower than last year, Erie County should still end the year around \$22 million.

Gas Tax - Hank noted that gas tax collections for this month totaled \$320,000. Year-to-date, Erie County has collected \$3.19 million vs. \$3.16 million from last year and should end the year with \$3.8 million in gas tax collections.

**Budget Work Session.**

Job and Family Services Director AJ Lill and Finance Director Brian Bixler were present for the Job and Family Services Budget discussion.

Public Assistance - County Administrator Hank Solowiej stated that salary and benefits budget is per policy. He noted that the 2025 General Fund mandated share to this budget has increased \$3,357 for 2025. This Fund has a healthy balance and should end the year with \$1.3 million.

Workforce Investment Opportunity Act (WIOA) - Hank stated this fund is State funded and Erie County is expecting an increase in state funding in 2025. The Business Outreach Coordinator uses the majority of these funds to provide work-training classes for companies that need assistance in training new employees.

Children Services - Hank noted that the Boarding costs as of September totaled \$2.6 million. Mr. Lill added that there are currently 51 children in agency custody. Hank noted that services have not suffered in this fund due to the revenues being solvent.

Child Support Enforcement Agency - This fund is per policy and has a healthy fund balance.

Mr. Lill thanked the Commissioners for investing in their building with the purchase of new carpet, a new HVAC system, and new smoke alarms. He also appreciates the Commissioners' commitment to the children of Erie County by their efforts to increasing foster care funds in the hopes of making things easier for the Erie County foster parents.

Dog & Kennel Fund - The 2025 debt service will total \$54,000, with the debt maturing in 2027. Hank inquired if Erie County could pay this bond off early. He stated since it is a refunded Bond and a part of a larger Various Purpose Bond, it may not be able to be paid off early. Hank mentioned that Dog Warden Barb Knapp would like to increase her supply budget due to an increase in supply costs. Hank also noted that Ms. Knapp would like to consider raising the dog tag rates. The last time rates were increased was four years ago. Mr. Old suggested not having any increases until the debt is paid off in 2027.

On motion of Mr. Shoffner and second of Mr. Old, Board **receives** bids opening on October 2, 2024 for the **Sawmill Creek Wastewater Treatment Plant Expansion for DOES** and refers same to Utilities Director for review and recommendation back to the Board; Roll Call: All Aye

COMPANY	AMOUNT	BID BOND
<b>Weiss Construction Co., LLC</b> Novi, Michigan 48375	\$38,861,000.00	X
<b>Adena Corporation</b> Mansfield, Ohio 44906	\$20,933,000.00	X
<b>Great Lakes Construction Co.</b> Hinckley, Ohio 44233-9590	\$23,037.234.00	X
<b>ESTIMATE</b>	\$20,000,000.00	

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing funds collected** pursuant to Ohio Revised Code Sections 3113.34 and 2303.201(D) **to Safe Harbour Domestic Violence Shelter, Inc.**; Roll Call: All Aye (#24-339)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **FP Mailing Solutions**; Roll Call: All Aye (#24-340 - providing a lease on a PostBase 7 Vision postage meter for Commissioners' Office - \$4,536.00)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **adopting the 2024 Comprehensive Economic Development Strategy** and authorizing its submittal to the U.S. Department of Commerce, Economic Development Administration; Roll Call: All Aye (#24-341)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming the contract between the **Margaretta High School District and the Erie County Sheriff**; Roll Call: All Aye (#24-342 - providing a School Resource Officer at Margaretta Junior High and High School and law enforcement services at the Margaretta Elementary School)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering in the First Amendment to the contract between the **Bowling Green State University and the Erie County Sheriff**; Roll Call: All Aye (#24-343 - increasing the hourly rate from \$40.00 per hour to \$60.00 per hour for Deputy Sheriffs to work special details at Firelands College BGSU)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies** provided to Jody L. Young; Roll Call: All Aye (#24-344)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make a **budget modification and supplemental appropriations** re General Operating Fund: Juvenile Detention Facility; Legal Rep Pilot Project Grant Fund; Drug Enforcement Fund; and Compensated Reserve Fund; Roll Call: All Aye (#24-345)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re Landfill Operations Fund; Landfill Trust Fund; Roll Call: All Aye (#24-346)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make a **supplemental appropriation** re Erie County Sewer Fund; Roll Call: All Aye (#24-347)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#24-348)

Board approves Revised Auditor's Certificate for **Aramark Correctional Services, LLC** in an additional amount of \$65,000 re providing inmate food services at the Jail.

Board approves Revised Auditor's Certificate for **Best Commercial Energy Services, Inc.** in an additional amount of \$24,945 re Job and Family Services HVAC and screen wall renovations for Facilities Department.

Board approves Revised Auditor's Certificate for **Wadsworth Solutions Northwest** in an additional amount of \$9,469 re Job and Family Services HVAC Controls Project for Facilities Department.

Board approves Revised Auditor's Certificate for **Robert J. Vaschak D. O.** in an additional amount of \$10,000 re providing medical director services at The Meadows at Osborn Park.

Board approves Revised Auditor's Certificate for **MedlCare** in an additional amount of \$1,000 re providing staffing services at The Meadows at Osborn Park.

Board approves payment of Pay Estimate No. 9 to **American Structurepoint Inc.** in the amount of \$28,276.05 re professional services for Mason Road Bridge Mi-212 for County Engineer's Office.

Board approves Personnel Action forms for **The Meadows at Osborn Park** re **Kailee Beaver**, part-time STNA, employment effective 10/7/24; **Tailor Danley**, full-time STNA, rate increase due to switching shifts effective 10/13/24; **Victoria Harris**, part-time STNA, rate decrease due to switching shifts effective 10/13/24; **Meredith Hartley**, part-time STNA, resignation effective 10/7/24; **Ashley Johnson**, full-time RN, rate increase due to absorbing additional duties effective 9/29/24; **Devin Landoll**, from resignation to part-time STNA, effective 10/2/24; **Veshea Lee**, from full-time STNA to part-time STNA effective 10/13/24; **Charlene Philon**, from full-time RN Supervisor to Admissions/Marketing Director/RN Supervisor effective 10/14/24; **Angela Skala**, full-time STNA, rate increase due to completion of probation effective 10/22/24; **Landen Smith**, full-time STNA, employment effective 9/25/24; **Tacareya Walker**, full-time STNA, resignation effective 10/9/24; **Harley Woodburn**, full-time STNA, rate increase due to completion of probation effective 10/22/24; **Atarah Woodson**, full-time STNA, rate increase due to completion of probation effective 10/2/24.

Board approves Request for Recruitment re **Assistant Public Defender - Misdemeanor Criminal for Public Defender's Office.** (two positions)

Board approves Request for Recruitment re **Administrative Assistant** (Criminal and Juvenile) for **Prosecutor's Office.** (two positions)

Received letter from Prosecutor's Office **requesting separation pay from Compensated Reserve Fund** in the amount of \$1,460.69 for Diana Coffman who resigned from Prosecutor's Office effective 10/3/24.

Received copy of letter from Sheriff Sigsworth re **Jail Meal and Turn Key Report** for September 2024, per O.R.C. 311.20.

Received cover letter and copy of **Transportation of Prisoners Report** from Sheriff Sigsworth, per O.R.C. 325.07.

Received letter from Sheriff Sigsworth re estimate of \$250.00 to be charged for **gasoline credit cards** for the month of November 2024, per O.R.C. 301.27.

Received letter from Safe Harbour Domestic Violence Shelter re **third quarter statistics for 2024.**

Received copy of memo to Erie County Budget Commission Members from Alyssa Heater, Finance Manager re **2024 Revised Estimated Resources.**

Received copy of **Monthly Financial Report** from the County Auditor for the month ending September 30, 2024, per O.R.C. 319.15.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 10:16 a.m.; Roll Call: All Aye

Meet24-40